

Alarm User Permit Application

(Please complete the form in black ink, clearly print or type)

1. Residence or Business name: _____
 2. Address: _____
 3. Telephone number: _____
 4. Name and telephone number of the nearest key holder:

 5. Name and telephone number of the nearest key holder:

 6. Name of the contracted alarm company: _____
Alarm Company address: _____
Alarm Company 24 hour emergency number: _____
 7. Type of Alarm, (check all that apply): ☐ audible alarm only, ☐ Central Station Alarm only, ☐ audible and Central Station Alarm, ☐ hold up alarm, ☐ fire alarm.
Does the equipment comply with U.L., N.F.P.A., or equivalent standards? ☐ yes ☐ no. Does the alarm automatically reset? ☐ yes, ☐ no.
 8. All installations must comply with the National Electric Code and the Electrical Code of the Village of Clarendon Hills
 9. I authorize the Clarendon Hills Police or Fire Department to contact the following Board Up Service if securing my property is required:

 10. Other instructions: _____

- Signature of Applicant: _____ Approval Date: _____
- Payment Received ☐ / ☐ / ☐ Cash ☐, Check ☐ Received by: _____

40.1: DEFINITIONS:

As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this Section:

ALARM EQUIPMENT SUPPLIERS: Any person, firm, or corporation that sells, leases, or installs automatic signaling devices which transmit alarms upon receipt from an automatic detection apparatus or a manually operated system.

ALARM SYSTEM: Any alarm which sounds on the premises protected by said system or at a remote monitoring location supervised twenty four (24) hours per day. This shall include all fire alarms, medical alert alarms, burglar alarms, and holdup alarms.

ALARM USER: Any person, firm, or corporation on whose premises an alarm system is maintained within the Village.

AUTOMATIC DETECTION SIGNALING SYSTEM: An electrically operated instrument or system which automatically or through manual activation sends signals over signal lines detection of fire, smoke, a medical alert, an unauthorized intrusions, or a holdup. Also referred to herein as automatic signaling device.

DIRECT CONNECT ALARM SYSTEM: Any alarm system installed which transmits a signal directly to the Village's monitoring system. This includes all systems installed in any occupancy excluding all single-family residential dwellings.

FALSE ALARM: An alarm signal which indicates the existence of an emergency situation, when in fact no such emergency exists, and shall include any alarm signal generated by any fire protection, fire suppression, fire detection, medical alert device, burglar or holdup device by whatever means, but shall not include alarm resulting from any of the following causes:

- A. Fire causing structural damage to the protected premises verified by the Fire Department.
- B. Earthquake causing structural damage to the protected premises.
- C. Hurricane or tornado winds causing structural damage to the protected premises.
- D. Flooding to the protected premises due to overflow of natural drainage.
- E. Lighting causing physical damage to the protected premises.
- F. Telephone line malfunction verified in writing to Fire or Police Department by an authorized telephone company supervisor within seven (7) days of the occurrence. It shall be the responsibility of the property owner or the person responsible for the system to acquire this verification.
- G. Electrical service interruption verified in writing to fire or police department by an authorized local power company supervisor within seven (7) days of the occurrence. It shall be the responsibility of the property owner or the person responsible for the system to acquire this verification.

H. Plumbing or electrical malfunctions unrelated to the fire protection system. This shall not include power interruption caused by electricians or other service personnel in the building.

LOCAL ALARM SYSTEM: Any signaling system which when activated, causes audible and/or visual signaling in or on the premises within which the system is installed. (Ord. 89-09-17; amd. 2000 Code)

40.3: PERMITS FOR INSTALLATION, OPERATION AND MAINTENANCE:

A. Permit Required: No person shall install, operate or maintain an automatic signaling device without first obtaining a permit under this section. (Ord. 89-09-17)

B. Application For Permit: Applications for permits to install, maintain and operate an automatic signaling device shall be filed with the chief of police or fire chief on forms supplied by the village with a onetime permit fee as set forth in section S40.1 of this code. (Ord. 89-09-17; amd. 2000 Code)

The application shall set forth the name, address, telephone number and emergency telephone numbers of both the licensed installing company and the person, firm or corporation upon whose premises the device will be installed, as well as a description of the system, specifications, drawing plans and cut sheets demonstrating the location of the installation. Each application must include a sworn statement that the equipment complies with the standards of the Underwriters Laboratories, the National Fire Protection Association, Factory Mutual or equal and that all installations shall comply with the village electrical code. The applications shall include the limitation on village liability (section 40.7 of this chapter) which shall be acknowledged by the signature of the licensed seller, installer and the owner and, if applicable, lessee of the premises.

C. Permit Approval: The chief of police or fire chief shall approve the permit application and issue the requested permit if the application is complete, and complies in all respects with the orderly conduct of the village business and if the alarm equipment suppliers and installers are licensed.

D. Conditions To Permits:

(1) The chief of police or the fire chief may impose reasonable conditions on the issuance and continued operation of any permit issued under this chapter, including, but not limited to, the following: (Ord. 89-09-17)

(2) Any automatic signaling device installed in any occupancy other than single-family residential for fire detection shall be a direct connect system. Any fire detection system which was in place prior to September 1, 1989, shall, at the end of their current contract or agreement, or at the time of replacement or upgrade, become a direct connect system. (Ord. 89-09-17; amd. Ord. 93-11-21)

E. Right Of Inspection: The chief of police or the fire chief shall have the right to inspect any signaling device on the premises where it is intended to be used both prior to and subsequent to the issuance of a permit hereunder or to installation of said device at reasonable times, to determine whether a permit should be granted, or to determine whether the provisions of this chapter and the terms of the issued permit are met in the installation, operation and maintenance of any signaling device.

F. Restriction On Lines: It shall be unlawful for any person, firm or corporation to install, maintain, or operate an automatic signaling device except upon such signal lines as are designated by the issued permit.

40.3: PERMITS FOR INSTALLATION, OPERATION AND MAINTENANCE:

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G.Contents Of Recorded Message: The content of any recorded message to be transmitted by any automatic signalling device must be intelligible and in a format approved by the chief of the relevant department as appropriate for the nature of the alarm. A recorded message transmitted hereunder shall not exceed fifteen (15) seconds per message with a maximum of two (2) transmissions per emergency event.

H.Revocation Or Suspension Of Permit: Any permit holder who fails to comply with the provisions of this chapter or the terms and conditions of the holder's issued permit, shall be subject to permit suspension, revocation, fine or combination thereof, in accordance with the following procedures:

(1) The chief of police or fire chief shall give written notice to the permit holder and the village manager of the alleged chapter or permit conditions violation, and the action required to remedy such violation.

(2) Within ten (10) days of said written notice, the permit holder shall either remedy the alleged violation or request a hearing before the village manager. If a hearing is requested, the village manager shall review the permit holder's statements and evidence regarding the alleged violation, shall review all evidence in support of the alleged violation, and shall rule on whether a violation has occurred. In the event the village manager determines that a violation has occurred, he may impose a fine not to exceed five hundred dollars (\$500.00), a permit suspension, a permit revocation or a combination thereof.

I.Subscription Charges: The village shall not be responsible for any of the charges of the alarm equipment supplier or installer, whether said charges are for equipment, connection fees to the village monitoring system, maintenance of the signaling devices connections to the village's monitoring system, or otherwise. The company supplying, operating or maintaining the monitoring system shall have the right to charge subscribers a reasonable fee for connection to and maintenance of the system. (Ord. 89-09-17)

40.5: FALSE ALARMS:

A. Responsibility For False Alarms: Each person, firm or corporation holding a permit for the operation or maintenance of an automatic signaling device shall be responsible for any false alarms transmitted by the device which they operate or maintain. The chief of police or fire chief shall maintain a record of all false alarms so transmitted, and pursuant to the procedures set forth in subsection 40.4B of this chapter, may revoke or suspend the permit for the operation of an automatic signaling device involved in the transmission of four (4) false alarms in any one year, and shall make reasonable charges therefor in accordance with section S40.2 of this code.

B. Failure To Notify Working On System: Any person who fails to notify the police or fire department prior to working on any alarm system shall be subject to issuance of a citation and subject to a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00). The permit holder shall be responsible for any false alarm fee caused by such unauthorized activity. (Ord. 89-09-17)

40.4: LOCAL ALARM SYSTEMS:

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40.4: LOCAL ALARM SYSTEMS:

A.Duration Of Signal: Every local alarm shall be constructed, equipped and installed in such a fashion that such alarm shall be incapable of sounding for more than two (2) hours after a signal activation thereof.

B.Allowable False Alarms: One false alarm due to human error or mechanical malfunction in any quarter year shall be allowed without charge. Each false alarm thereafter will be subject to fees as stated in section S40.2 of this code. (Ord. 89-09-17)

40.6: CHARGES FOR FALSE ALARMS:

- A.Charges To Permit Holders: The chief of police or fire chief shall charge any permit holder a fee for false alarms transmitted by an automatic signaling device or local alarm system in any three (3) month period according to section S40.2 of this code. (Ord. 89-09-17; amd. 2000 Code)
- B.Exempt False Alarms: Where there is a positive indication, satisfactory to the chief of police or fire chief that a false alarm was caused by any of the factors identified in subsections A through H of the definition of "false alarm" in section 40.1 of this chapter, there shall be no charge and such false alarms shall not be counted in the schedule contained in section S40.2 of this code.
- C.Installation Exemption: No charge shall be imposed for false alarms for thirty (30) days from date of installation.
- D.Payment Of Charges: Charges hereunder shall be remitted to the village by the permit holder within thirty (30) days upon receipt of a statement for such charge. Charges that are past due may be referred to a collection agency for disposition. (Ord. 89-09-17)

S40.2: FALSE ALARM CHARGES (Section 40.6):

A.Burglar, holdup or intrusion:

(1) First No charge

(2) Second and subsequent \$25.00

B.Local alarm:

(1) First No charge

(2) Second and subsequent \$25.00

(Ord. 89-09-17)

C.Fire alarm:

(1) First No charge

(2) Second and subsequent \$250.00

(Ord. 89-09-17; amd. Ord. 10-04-14)

D.Medical emergency alarm:

(1) First No charge

(2) Second and subsequent \$250.00

(Ord. 89-09-17)