

Steve:
(845) 207-3610

ALARM USER APPLICATION

Please Print or Type Information

APPLICANT NAME _____ PHONE _____

STREET _____ CITY _____

ALARM LOCATION

STREET _____

BUSINESS NAME _____ PHONE _____

TYPE OF ALARM
(Check All That Apply)

| | |
|--|--|
| <input type="checkbox"/> Fire | <input type="checkbox"/> Silent (Direct to Police Dept.) |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Outside Ringer |
| <input type="checkbox"/> Burglary | <input type="checkbox"/> Visual Alerting |
| <input type="checkbox"/> Hold Up | <input type="checkbox"/> *Monitoring Service |
| <input type="checkbox"/> Safe/Vault | <input type="checkbox"/> Phone Dialer |
| <input type="checkbox"/> Other (Specify) _____ | |

*If Monitoring Service list name and telephone number of service below:

NAME _____ PHONE _____

KEY HOLDER(S)

1. NAME _____ PHONE _____

ADDRESS _____ CITY _____

2. NAME _____ PHONE _____

ADDRESS _____ CITY _____

3. NAME _____ PHONE _____

ADDRESS _____ CITY _____

FIRM OR CORPORATION THAT INSTALLED ALARM SYSTEM

NAME _____ PHONE _____

ADDRESS _____ CITY _____

FIRM OR CORPORATION RESPONSIBLE FOR MAINTENANCE OF ALARM SYSTEM

NAME _____ PHONE _____

ADDRESS _____ CITY _____

ALARM SYSTEMS

WHEREAS, the President and members of the Board of Trustees of the Village of Brookfield wish to encourage the responsible use of alarm systems to deter criminal activity, apprehend criminal offenders and alert emergency response personnel of imminent threats to life and property; and

WHEREAS, burglary, fire and holdup alarms serve useful purposes in our community, fire alarms are vital to our safety, audible alarms scare away intruders and silent alarms help the police apprehend criminals in the act of committing crimes; and

WHEREAS, this Ordinance is not intended to discourage the use of mechanical, electromechanical, or electronic security equipment, but it is intended to regulate unreliable systems that hamper fire and police personnel in the performance of their duty, and address false alarms that create a public nuisance which may be injurious to the safety and welfare of members of our community; and

WHEREAS, such false alarms require the deployment of available fire and police personnel and deprive the remainder of the community of police and fire services while reducing the ability of these emergency personnel to promptly respond to genuine emergencies and, in fact, may actually place the lives of the ambulance crews, firefighters and police officers, as well as local citizens along the response routes, in serious jeopardy; and

WHEREAS, the primary purpose and intent of this Ordinance is to provide an inducement to alarm users to improve alarm reliability and to help reduce false alarms, as well as provide adequate fire and police emergency response; and

WHEREAS, there exists no reliable information as to who the responsible agents of local alarm holders are, or how to contact them to secure the property or take appropriate action to protect the public safety or welfare; and

WHEREAS, the intended use of the registration fees contained herein is to defray a portion of the cost of administering this Ordinance and defray a portion of the cost of responding to false alarms; and

WHEREAS, Chapter, _____ Section _____, of the Brookfield Code of Ordinances shall be revised in its entirety and the following chapter shall apply in its place;

PUBLIC SAFETY EMERGENCY RESPONSE ALARM SYSTEM

DEFINITIONS:

ALARM COORDINATOR shall mean the Police Department Records Sergeant or any other person designated by the Chief of Police. The Alarm Coordinator, under the direction of the Fire or Police Chief, shall have responsibility and authority for enforcing the provisions of this Ordinance with respect to fire or medical alarm systems, intrusion, hold-up or other types of alarms systems not heretofore described.

ALARM SYSTEM means any assembly of equipment, mechanical or electrical, arranged to signal the occurrence of any illegal entry or other activity requiring urgent attention and to which police, fire or ambulance personnel are expected to respond. Individual devices such as smoke detectors which emit audible or visual signals and which are primarily designed to alert occupants of a premises of an impending fire or medical emergency shall not be considered as an alarm system and subject to the restriction set forth herein.

ALARM USER means the person, firm, partnership, association, corporation, company or organization of any kind in control of the premises or property where an alarm system is maintained.

AUTOMATIC TELEPHONE ALARM means a telephone device or telephone attachment which automatically relays a prerecorded message to report a robbery, burglary, fire or other emergency by means of a telephone line which terminates at any office or telephone registered to the Village of Brookfield.

BUSINESS means any individual, partnership, corporation or other entity involved in buying or selling any product or service for any fee or other consideration. Business as herein defined shall not include governmental units or religious organizations and not-for-profit corporations or not-for-profit service organizations registered as such with the State of Illinois in accordance with the law.

FALSE ALARM means any alarm system emitting a signal prompting a response by police, fire or ambulance personnel that was activated other than for an emergency situation, an unlawful act, a fire or medical problem. Severe weather, electrical outages, transmission line malfunctions, Acts of God, malicious acts of persons not under the control of the alarm user or any other cause clearly beyond the control of the alarm user may be considered in determining if an alarm was false and whether or not any fee, fine, warning or punitive action should be directed to the alarm user as provided for by this Ordinance.

PRIVATE ALARM MONITOR AGENCY, hereafter referred to as Agency, means any person, firm, partnership, association, corporation or organization which contracts with an alarm user to receive and initiate action on alarm system signals.

ALARM USER REGISTRATION FEE/APPLICATIONS:

REGISTRATIONS REQUIRED: It shall be unlawful for any person, firm or corporation to lease, or own an alarm system, or be in control of any premises, including single family and multi-family dwellings and business places wherein an alarm system is operated or maintained without first having obtained an Alarm User Registration from the Village of Brookfield except no registration shall be required for alarm systems contained in or on vehicles or for alarm users registered under an Agency as provided herein.

ANNUAL USER REGISTRATION FEE: The fee for an Alarm User Registration shall be \$10.00 dollars per year for business and residential alarms. ✓

Premises which utilize alarm systems with multiple devices may be issued more than one Alarm User Registration under the following circumstances:

Where heat, smoke or other fire alerting devices are located in adjacent businesses or housing units which transmit signals into a shared control panel located on the combined premises, a single registration may be issued to the property owner or his agent or to a property owner association as long as such person or organization has legal control and accountability for the entire alarm system and information required under the "Application for Registration" is completed for each business entity in which a part of the alarm system is contained.

APPLICATION FOR REGISTRATION: An application for an Alarm User registration shall be filed with the Village Managers Office and shall contain the following information:

1. Name and address of the applicant.
2. Name and address of the premises where the alarm system is located.
3. General description of the alarm system which classifies it as burglary, safe, hold-up, fire, medical or other and the presence of silent alarms and any audible or visual alerting signals on the premises. Any alarm system classified as other shall include a brief description as to category type.
4. Any alarm system designed to transmit a signal to a monitoring service or central answering station shall include the name and telephone number of said service.
5. A statement listing the names, addresses and telephone numbers of at least three (3) persons responsible for the premises where the alarm system is located and who should be contacted to deactivate the alarm system and respond to the premises.
6. The name, address and telephone number of the person, firm, or corporation that installed the alarm system and of the person, firm or corporation responsible for any maintenance or repair of the alarm system.

- C. An Agency may register any or all of its contracted Alarm Users with the Village of Brookfield under its own name for a single fee of \$10.00 a year provided the Agency:
1. Completes a registration form as provided by the Village Manager. The registration form shall include the Agency's name, address and telephone number as well as the Agency's license number if registered under the Illinois Private Detective and Private Security Act of 1983.
 2. Delivers once a month to the Alarm Coordinator a current alphabetized list of all Alarm Users registered under the Agency's name.
 3. Promptly pays all fees and fines resulting from false alarms on the property or premises of an Alarm User registered under the Agency's name.

ISSUANCE OF REGISTRATION: Alarm User or Agency Registration within fifteen (15) days after a completed application or application renewal is filed and after each application has been approved by the Alarm Coordinator. Following receipt and acceptance of an application the Village Manager shall issue the applicant a registration number. Prior to the issuance of an Alarm User Registration, the Alarm Coordinator may cause an inspection of the alarm system(s) if deemed necessary.

TERM OF REGISTRATION: All registrations shall expire annually at the end of each calendar year.

UPDATING ALARM USER OR AGENCY REGISTRATION APPLICATION: No fee shall be charged for updating of user or agency registration applications, however it shall be unlawful for any registrant to fail or refuse to amend a registration application within ten (10) days after any of the information required becomes outdated or inaccurate. Failure to comply with this provision of the ordinance shall subject the Alarm User or Agency to a \$50.00 charge, payable within thirty (30) days of notification.

ALARM SYSTEM DEACTIVATION REQUIREMENTS: It shall be unlawful for any Alarm User, to cause or permit an alarm system to sound in excess of fifteen (15) minutes without shutting off. The fifteen (15) minutes shall commence upon the arrival of responding Police or Fire personnel. Activation of an alarm for more than fifteen (15) minutes shall be declared a nuisance.

ALARM SYSTEM TESTS: Tests of alarm systems may be made at reasonable times and for a reasonable duration, but only immediately after notifying the Brookfield Police Department. Any other tests may be deemed a false alarm.

AUTOMATIC TELEPHONE ALARM REQUIREMENTS: No person shall install or cause to be installed or maintained any automatic telephone alarm connected to the City phone system except for medical alert alarms unless having first obtained permission from the Alarm Coordinator. Such permission shall include instructions as to what City telephones have been designated and will accept automatic telephone alarms. Any automatic telephone alarm, except those authorized by the Alarm Coordinator, shall be removed by the owner thereof within ninety (90) days following the effective date of this Article. Automatic telephone alarms not so removed shall be subject to fine as provided herein.

FALSE ALARMS/ADDITIONAL CHARGES/REGISTRATION AND ALARM BOARD

REVOCATIONS: If the Brookfield Police Department responds to more than three (3) false alarms in a calendar year at the same premises, the alarm User or Agency shall pay the Village of Brookfield the following amounts within 30 days after receiving notification of a false alarm:

| | |
|----------------------|----------------------|
| 4th and 5th Response | \$25.00 charge each |
| 6 or more Responses | \$100.00 charge each |

If the Brookfield Fire Department responds to more than three (3) false alarms in a calendar year at the same premises, the Alarm User or Agency shall pay the Village of Brookfield \$200.00 for each and every false alarm in excess of the aforementioned three (3) false alarms. Said charge shall be paid to the Village of Brookfield within thirty (30) days after receiving notification of same.

The Alarm Coordinator shall notify, in writing, the Alarm User or Agency of each instance wherein a false alarm was recorded and in the case of the third (3rd) recorded false alarm in any one calendar year, shall further notify the registrant that additional false alarms will result in the imposition of charges as set forth herein. Each registrant shall have the opportunity, within ten (10) calendar days after the receipt of such notice, to submit, in writing, a report to the Alarm Coordinator for the purpose of explaining the circumstances surrounding or the cause(s) of any false alarms(s).

ALARM REVOCATION:

1. No alarm system will be allowed to transmit or in any other way connect to any alarm board or other receiving equipment located on Village property or monitored by Village Employees unless said alarm system is registered in accordance with the provisions contained herein and said alarm system is working in a manner that is determined to be satisfactory by the Alarm Coordinator.
2. In the event an alarm system is not registered as required by this Ordinance or is not working in a satisfactory manner as determined by the Alarm Coordinator or any fees payable to the Village are 30 days overdue, said alarm system shall at the direction of the Alarm Coordinator be disconnected from direct monitoring at the Brookfield Police Department.

3. If the Fire or Police Department records indicate six (6) or more false alarms within a calendar year for any alarm system:
- a. The Alarm coordinator shall notify the Alarm User or Agency of any such fact and direct that the user submit a report to the Department within fifteen (15) days of receipt of said notice describing the actions to be taken to eliminate the cause of the false alarms.
 - b. If the alarm user or agency submits a report as directed, the Alarm Coordinator shall determine whether or not the action to be taken will substantially reduce the likelihood of false alarms; if he determines that the action will substantially reduce the likelihood of false alarms, he shall notify the Alarm User or Agency that his registration will not be revoked, but that if more false alarms occur within the calendar year, the user's registration may be revoked.
 - c. If no report is submitted, or if the Alarm Coordinator determines that the action to be taken by the Alarm User or Agency will not substantially reduce the likelihood of false alarms, the Alarm Coordinator shall give notice to the user that the registration will be revoked if the user does not file within ten (10) days a written request for a hearing.
 - d. If a hearing is requested, written notice of the time and place of the hearing shall be served on the User by the Alarm Coordinator at least ten (10) days prior to the date set for the hearing, which date shall not be more than twenty-one (21) nor less than ten (10) days after the filing of the request for the hearing.
 - e. The hearing shall be before the Alarm Hearing board. The Alarm User or Agency shall have the right to present written and oral evidence regarding the alarm. If the Hearing Board determines that in fact six (6) or more false alarms have occurred, and the Alarm User or Agency has failed to take action to substantially reduce the likelihood of false alarms, the Hearing Board shall issue written findings to that effect and an order revoking the Alarm User's or Agency's registration.
 - f. An Alarm User or Agency whose registration has been revoked may apply for a Revoked User's Registration subject to the term thereof. The Alarm Coordinator may impose reasonable restrictions and conditions upon the Alarm User or Agency before issuing a revoked user's registration, which restrictions and conditions shall be written on the registration.
 - g. The False Alarm Hearing Board shall be made up of three residents of the Village of Brookfield, of a majority age, appointed by the Village President, to serve at his pleasure for an indefinite term.

AUTHORITY OF FALSE ALARM HEARING BOARD: The False Alarm Hearing board is hereby authorized to recommend to the Village Board the following orders or sanctions:

- a. Deny the revocation request of the Alarm Coordinator; or
- b. Enter an order revoking the Alarm User Registration; or
- c. Place the registrant on a period of probation for a designated period of time deemed appropriate.

GRACE PERIOD FOR FALSE ALARMS: Whenever a new alarm system is installed, the Alarm User shall be given thirty (30) days from the date of the installation before alarms from the premises shall be deemed to be false alarms.

TIME FOR COMPLIANCE: Any person, firm or corporation with an existing alarm system shall have ninety (90) days after the effective date of this Ordinance to file an application for an alarm User or Agency Registration.

SEVERABILITY CLAUSE: If any provision or part thereof of this Ordinance is declared invalid or of no further force and effect, the other provisions of this Ordinance shall remain in full force and effect.

