

**NORTHBROOK
POLICE
DEPARTMENT**

1401 LANDWEHR ROAD
NORTHBROOK, ILLINOIS 60062-5199
847/564-2060
FAX 847/564-8390

CHARLES J. WERNICK
CHIEF OF POLICE

Dear Potential Alarm User:

Thank you for your request for information on obtaining a Northbrook Burglar Alarm Permit. Send a check in the amount of \$25.00, payable to the Village of Northbrook and the completed application form (enclosed) to:

NORTHBROOK POLICE DEPARTMENT
1401 LANDWEHR ROAD
NORTHBROOK, ILLINOIS 60062
Attn: Alarm Administrator

Realizing that alarm systems sometimes have problems, each alarm permit, in good standing, is allowed two free burglar alarm responses per calendar year. Beginning with the third alarm response service fees will be assessed as follows:

3 rd , 4 th , 5 th	=	\$120.00	For each alarm
6 th , 7 th , 8 th , 9 th	=	\$240.00	For each alarm
10 th , 11 th	=	\$480.00	For each alarm
12 th + alarms	=	\$1,000.00	For each alarm

On rare occasions some alarm systems experience a period of difficulty even though the owners have been diligent in their efforts to correct problems. Should this occur, a review before the Northbrook Alarm Administrator may be requested by the permit holder. To be considered, the request must be received in writing, within forty-five days of the alarm in question.

Alarm permits are valid for one calendar year (January - December). Every permit, in good standing, must be renewed in January of each year, regardless of month of issue. All valid permit holders will be invoiced the appropriate renewal fee (currently \$ 20.00) in January.

Direct questions regarding the ordinance or permit application to the Northbrook Police Department, (847) 664-4416.

Sincerely,

Mary Carlyon
Alarm Administrator

BURGLAR ALARM PERMIT APPLICATION FORM

VILLAGE OF NORTHBROOK ILLINOIS

for office use only

Permit Number:

ALARM USER'S NAME:

PHONE NUMBER:

ADDRESS: number

street

apartment/suite number

[option] NAME OF PERSON TO WHOM CORRESPONDENCE IS TO BE SENT:

ALARM SIGNAL RECEIVED AT: CENTRAL STATION

POLICE STATION

LOCAL ALARM

If a central station alarm

company:

phone:

Do you have a maintenance contract for your system?

yes

no

All alarm systems must be equipped with a delay mechanism which provides at least fifteen seconds prior to activating the alarm.

EMERGENCY KEYHOLDER INFORMATION

Provide names and phone numbers of people able to respond to your location and reset or deactivate your alarm should it activate. Give full names and list in the order you wish them to be called. Please give area code if other than (847).

(AREA CODE)

1		phone	
2		phone	
3		phone	

If you have questions please call: Northbrook Police Department, 564-2060 Ext. # 2110.

I hereby request issuance of an Alarm Permit in my name for the location given.

Alarm User's Name PRINT

SIGNATURE of Alarm User

Date

Mail the COMPLETED form AND the \$25.00 Alarm User's Permit Fee to:

Applications received without the proper fee can not be processed !!

NORTHBROOK POLICE DEPARTMENT
1401 LANDWEHR ROAD
NORTHBROOK, ILLINOIS 60062
ATTN: ALARM PERMIT APPLICATION

form: pdalap0691